

EVENT VENDOR SPACE CONTRACT & APPLICATION

MICRONESIAMALLEVENTSPACE • PRESSPLAYMANAGEMENT

\$125.00

VENDOR SLOT FEE

1. VENDOR & BUSINESS INFORMATION

BUSINESS / SHOP NAME

PRIMARY CONTACT PERSON

GUAM BUSINESS LICENSE # / TAX ID

PHONE NUMBER / MOBILE

EMAIL ADDRESS

WEBSITE / SOCIAL MEDIA HANDLES

2. PRODUCTS, BOOTH & PAYMENT DETAILS

DETAILED DESCRIPTION OF GOODS, MERCHANDISE, OR SERVICES SOLD (4 LINES)

TYPE OF PAYMENT (\$125.00 FEE CASH or \$ 136.38 FEE PAYPAL))

☐ Cash ☐ PayPal ☐

POWER OUTLET ACCESS REQUIRED?

☐ Yes (120V) ☐ No Power Needed

3. VENDOR TERMS & EVENT REGULATIONS

VENDOR AGREEMENT TERMS & CONDITIONS

A. SUBMISSION DEADLINE & PAYMENT:

- **Application & Payment Due Date:** All vendor applications and the **\$125.00 vendor slot fee** must be fully submitted and paid by **September 30**. Applications close on **September 25 or if all slots are filled**. **NOTE: DO NOT MAKE ANY PAYMENTS UNTIL YOU ARE APPROVED TO SELL BY MICRONESIA MALL.**
- **Table Provision:** All approved vendors will be provided with exactly **one (1) table** and **two (2) chairs** for their display space. However, you are allotted to bring an additional table for the event.

B. SPACE ALLOCATION & FLOOR PLAN:

- **Space Allocation:** Booth space allocation and management will be handled exclusively by **Press Play Management**.
- **Floor Plan Distribution:** The finalized event layout and floor plan will be provided to all confirmed vendors during the **first week of October**.

C. PROMOTIONAL MATERIALS SUBMISSION:

- **Logo Submission Clause:** Vendors are required to submit a high-resolution **transparent background PNG or SVG logo** to **madstudioproductions@gmail.com** for event marketing and promotional materials.

D. COMPLIANCE & MALL APPROVAL:

- **Prohibited Goods:** Counterfeit items, weapons, illegal items, and unapproved merchandise are strictly prohibited.
- **Mall Management Review:** All vendor selections are subject to final approval by the **Micronesia Mall Management Team**.

4. VENDOR AUTHORIZATION & SIGNATURE

By signing below, I agree to the terms, deadlines, logo submission guidelines, and booth allocations established by Press Play Management and Micronesia Mall.

Authorized Vendor Representative Signature

Date (MM/DD/YYYY)

MICRONESIA MALL MANAGEMENT TEAM — OFFICIAL REVIEW & ACTION

DECISION STATUS

☐ APPROVED ☐ DENIED

ASSIGNED VENDOR SLOT #

PAYMENT STATUS (\$136.38 FEE)

☐ Paid ☐ Pending

REASON FOR DECISION / REMARKS / RESTRICTIONS (MANDATORY IF DENIED):

Micronesia Mall Management Representative Signature

Review Date (MM/DD/YYYY)